



## DOVE HOUSE SCHOOL ACADEMY TRUST

### Admissions Policy

<b>Policy Title</b>		Admissions Policy	
<b>Author / Reviewer</b>		Governance Lead/Operations Manager	
<b>Trustee Committee</b>		Board of Trustees	
<b>Signed by: Debbie McLatch (Chair)</b>			
<b>Reviewed:</b> Mar 2020	<b>Approved:</b> Mar 2020	<b>Next Review :</b> Mar 2021	

Dove House is a secondary school for students with moderate learning difficulties (MLD). We offer a structured, calm, caring and friendly environment where students can thrive academically and personally. We believe that preparation for adulthood and employment is key to all that we do at Dove House.

The Local Education Authority determines all admissions to Dove House School Academy.

Children with a statement of SEN or Education, Health and Care plan will have their school placement determined by the SEN team and therefore parents do not need to complete an application form.

All students at Dove House School Academy are subject to an Education and Health Care Plan (EHCP), the Code of Practice for Identification and Assessment of Student with Special Educational Needs and/or any modifications to that legislation or requirement as issued by the DfE and Hampshire County Council.

Information about Special Educational Needs can be found at [www.hants.gov.uk/socialcareandhealth/childrenandfamilies/specialneeds/sen](http://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/specialneeds/sen) or from the SEN Service Tel: 0300 555 1384 or E-mail: [enquiries.sen@hants.gov.uk](mailto:enquiries.sen@hants.gov.uk)

Admissions are subject to the school being able to meet the individual needs of the student and this will be agreed, in consultation with the Local Authority prior to a place being offered.

Dove House School Academy expects that any student and their parents/carers who accept a place at the school implicitly accept the school's behaviour policy (available on our website). If the parents/carers or the student feels they are unable to meet these expectations, then an alternative school placement should be sought.

Students will normally be admitted in the autumn term, but may also be admitted at other times according to need and as required by the Local Authority.

Tours of the school are available during the day, led by one of our Senior Leadership Team.

If you would like to visit, then please contact the school on 01256 351555.

Class sizes at Dove House School Academy are smaller than those in mainstream schools, resulting in higher staff/student ratios. We offer the National Curriculum for the secondary phase (excluding modern foreign languages) with a highly structured approach and deliver this at a pace and level matched to students' individual needs.

Each student has an individualised plan that sets out short-term targets and the support provided to achieve them, which is designed to facilitate their individual access to the curriculum. Depending on their level of need, students have the opportunity to gain accreditation at either Entry level or Foundation level at GCSE.

The student's EHCP will be reviewed at least annually enabling us to monitor and evaluate the effectiveness of the plan. This provides the opportunity for parents/carers, the student, the school and other professionals to discuss the student's progress and whether any adjustments need to be made to the EHCP.

We have a high level of specialist resources, including staff with specialist expertise, and provide a focus for multi-agency involvement. We offer expertise in Autistic Spectrum Disorder (ASD), Pupil Additional Literacy Support (PALS), Occupational Therapy (OT) and Speech and Language Therapy (SaLT). We also offer a comprehensive life skills course which is designed to give each student the necessary skills for independent living when they leave school.

### **Post 16 Provision**

Dove House School Academy has a Post 16 provision, which accepts students between the ages of 16 – 19. Our programme provides individually tailored packages for each student which will support and develop their independence, confidence and employability skills. We support students to find and sustain employment.

Packages could include:

- careers guidance and advice
- an extended work placement
- vocational courses
- support to develop practical "sector" skills
- a mentor from the local business community
- building functional literacy and numeracy skills
- Duke of Edinburgh Award
- support to develop independent life skills

The criteria for admission to our Post 16 provision is:

- Entry Level /Level 1 learners (Level 2 requiring specialist support)
- An existing EHCP, which highlights the need for Post 16 provision, which prepares them for employment
- Students likely to progress into employment within the next 2 years
- Students who would benefit from accessing a specialist SEN provision and support, with high expectations and aspirations.
- Students willing to participate in work placements with a positive attitude towards learning
- Students requiring further support from specialist therapies, additional life skills or travel training.

If you are interested in our Post 16 provision, you will need to name Dove House Post 16 as your preferred option on your EHCP.